



(970) 407-9800 • (800) 467-7282 • Fax (970) 472-0904

P.O. Box 455 Fort Collins, CO 80522

Business Personal Property Valuation

Store Name

Valuation Directions

When valuing your business property calculate the replacement costs. You know what your inventory costs you, but you will want to verify what other items cost for replacement. Your accountant can help because you will have a list of assets. These may be depreciated values and you will need to convert them to the current cost to replace.

Replacement Costs	Items
\$ _____	New Equipment Inventory
\$ _____	Repair Parts Inventory
\$ _____	Rental Inventory
\$ _____	Tanks
\$ _____	Business Equipment (telephone system, fax, copier or cash register)
\$ _____	Office Fixtures (desks, calculators, file cabinets, chairs and business shelving)
\$ _____	Software
\$ _____	Clothing (t-shirts, hats or swimwear)
\$ _____	Compressor
\$ _____	Compressor Parts
\$ _____	Other _____
\$ _____	Other _____
\$ _____	Other _____
\$ _____	PROPERTY VALUES TOTAL FOR INSURANCE PRURPOSES

Signature (completed by)

Title

Date

Should you have any questions regarding building valuation call IMS at 1-800- 467-7282 for assistance.